

The Publications Committee has proposed the addition of a new ICG Standing Rule to form the ICG Press under the Publications Committee:

The ICG Press is established with the goal of publishing long-form content including books and monographs on topics related to costumes and costuming. The ICG press serves the ICG's mission as a non-profit educational organization.

A. *Administration.* The ICG Press will be administered by an Editor in Chief appointed by the Board of Directors, and serves at their pleasure. The role of the Editor in Chief is to solicit and receive manuscript, recruit editors for individual publications, oversee the publication process, manage the finances, and ensure that authors and the ICG Press meet their obligations. The Editor in Chief shall not be responsible for evaluation or recommendation of individual works for publication.

B. *Selection.* Evaluation and selection of works for publication will be done by a Selection Committee appointed by the Editor in Chief. The Selection Committee will establish and document a process for authors to propose works for publication, how those works will be evaluated, and what selection criteria will be used. The Selection Committee will forward their recommendation to the Editor in Chief, who will make a final decision, notify the author(s), get a signed agreement, and assign an editor to oversee the work.

C. *Publication.* The Editor in Chief is responsible for selecting a publishing platform that offers both publication-on-demand for hard copy editions, and ebook and digital publishing capability. The goal is to eliminate the up-front expense of standard publishing, while offering the greatest flexibility for publication formats and distribution.

D. *Finances.* The ICG Press will generally be financially self-sufficient, financing expenses with income from past publications, and occasional fund-raising activities on platforms such as Kickstarter or Patreon. The Editor in Chief will submit a ICG Press budget each year for approval by the Board of Directors. The Board of Directors may approve requests to cover certain one-time expenses in the annual budget or as a special allocation during the year. Income from the ICG Press activities will be retained in a separate ICG Press account for their exclusive use.