STATE OF MARYLAND
DEPARTMENT OF ASSESSMENTS AND TAXATION PERSONAL PROPERTY DIVISION
301 West Preston Street, Room 801
Baltimore, Maryland 21201-2395 www.dat.state.md.us
(410) 767-1170 • (888) 246-5941 within Maryland

Personal Property Return
As of January 1, 2010
Due April 15,2010
Type of Business
Domestic Stock CorporationForeign Stock CorporationDomestic Non-Stock CorporationForeign Non-Stock Corporation (F)Foreign Insurance CorporationForeign Interstate CorporationSDAT Certified Family Farm

ID \#
Prefix
(D)
(F)
(D)
(F)
(A,D,M,W)
Filing
Fee

- 0 -
$\$ 100$
$\square$ Domestic Limited Liability CompanyForeign Limited Liability CompanyDomestic Limited PartnershipForeign Limited PartnershipDomestic Limited Liability PartnershipForeign Limited Liability Partnership
$\square$ Business TrustReal Estate Investment Trust

INTERNATIONAL COSTUMERS GUILD, INC.
113 TOWNSEND HARBOR RD
LUNENBURG MA 01462-1818


SECTION II
A. Is any business conducted in Maryland? $\frac{N 0}{(Y e s ~ o r ~ N o) ~}$ Date began: $\qquad$
B. Nature of business conducted in Maryland: $\qquad$
C. Does the business own, lease or use personal property located in Maryland? $\qquad$ If No, skip SECTION II.

ONLY CORPORATIONS COMPLETE ITEM D
D. Names and addresses of officers and names of directors (type or print):


# BUSINESS TANGIBLE PERSONAL PROPERTY LOCATED IN MARYLAND 

## EACH QUESTION MUST BE ANSWERED-SEE INSTRUCTIONS ROUND CENTS TO THE NEAREST WHOLE DOLLAR

## ACTION III

IMPORTANT: Show exact location of all personal property owned and used in the State of Maryland, including county, town, and street address (PO Boxes are not acceptable). This assures proper distribution of assessments. If property is located in two or more jurisdictions, provide breakdown by locations by completing additional copies of Section II for each location.
(County)
(Address, Number and Street)
(Zip Code)
Check here if this location has changed from the 2009 return.
Is the property located inside the limits of an incorporated town?
(Incorporated Town)
(Yes or No)
Note: If all of the personal property of this business is located entirely in the following exempt counties: Frederick, Garrett, Kent, Queen Anne's, or Talbot, you may be eligible to skip the remainder of Section II. Refer to Specific Instructions, Section II, A for more information.

Furniture, fixtures, tools, machinery and equipment not used for manufacturing or research and development. State the original cost of the property by year of acquisition and category of property as described in the Depreciation Rate Chart on page 4. Include all fully depreciated property and property expensed under IRS rules.
Columns B through G require an explanation of the type of property being reported. Use the lines provided below. If additional space is needed, provide a supplemental schedule. Failure to explain the type of property will result in the property being treated as Category A property (see instructions for example). Refer to the 2010 Depreciation Rate Chart on page 4 for computer equipment rates for categories $B$ and $D$.


DESCRIBE $\mathbb{B}$ through $\operatorname{G}$ PROPERTY HERE:

## NONE

Commercial Inventory. Furnish an average of 12 monthly inventory values taken in Maryland during 2009 at cost or market value of merchandise and stock in trade. Include products manufactured by the business and held for retail sale and inventory held on consignment. (Do not include raw materials or supplies used in manufacturing.) Note: LIFO prohibited in computing inventory value.
Average Commercial Inventory
$\$$

Furnish from the latest Maryland Income Tax return:
Opening Inventory - date $\qquad$ amount \$
Closing Inventory - date $\qquad$ amount \$
$\qquad$

Note: Businesses that need a Trader's License must report commercial inventory here.
Supplies. Furnish the average cost of consumable items not held for sale (e.g., contractor's supplies, office supplies, etc.).
Average Cost
\$
Manufacturing/Research and Development (R\&D) Inventory. Furnish an average of 12 monthly inventory values taken in Maryland during 2009 at cost or market value of raw materials, supplies, goods in process and finished products used in and resulting from manufacturing/R\&D by the business. (Do not include manufactured products held for retail sale.)

Average Manufacturing/R\&D Inventory
\$
None

Furnish from the latest Maryland Income Tax return:
Opening Inventory - date $\qquad$ amount \$

cols, machinery and equipment used for manufacturing or research and development: State the original - st of the property by year of acquisition. Include all fully depreciated property and property expensed under IRS les. If this business is engaged in manufacturing / R\&D, and is claiming such an exemption for the first time, a nanufacturing / R\&D exemption application must be submitted on or before September 1, 2010 before an xemption can be granted. See instruction 11 for exception. Contact the Department or visit uww.dat.state.md.us for an application.
: the property is located in a taxable jurisdiction, a detailed schedule by depreciation category should be included to ake advantage of higher depreciation allowances.

| ORIGINAL COST BY YEAR OF ACQUISITION |  |  |  |
| :--- | :--- | :--- | :--- |
| 2009 |  | 2005 |  |
| 2008 |  | 2004 |  |
| 2007 |  | 2003 |  |
| 2006 |  | 2002 and prior |  |


'ehicles with Interchangeable Registration (dealer, recycler, finance company, special mobile equipment, and transporter lates) and unregistered vehicles should be reported here. See specific instructions.

| ORIGINAL COST BY YEAR OF ACQUISITION |  |  |
| :--- | :--- | :--- | :--- |
| 2009 | 2007 |  |
| 2008 | 2006 and prior |  |

lon-farming livestock \$ $\square$ \$ $\qquad$

lither personal property . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Total
ils separate schedule giving a description of property, original cost and the date of acquisition.
roperty owned by others and used or held by the business as lessee or otherwise . . . Total Cost ile separate schedule showing names and addresses of owners, lease number, description of property, istallation date and separate cost in each case.
roperty owned by the business but used or held by others as lessee or otherwise. . . . Total Cost le separate schedule showing names and addresses of lessees, lease number, description of property,
 istallation date and original cost by year of acquisition for each location. Schedule should group leases by county where the property is icated. Manufacturer lessors should submit the retail selling price of the property not the manufacturing cost.
:TION III This Section must be completed.
ital Gross Sales, or amount of business transacted during 2009 in Maryland: \$

the business has sales in Maryland and does not report any personal property, explain how the business is conducted without arsonal property. If the business is using the personal property of another business, provide the name and address of that business.
the business operates on a fiscal year, state beginning and ending dates:
this is the business' first Maryland personal property return, state whether or not it succeeds an established business and ven name:
oes the business own any fully depreciated and/or expense personal property located in Maryland? $\square$ yes no yes, is that property reported on this return? $\square$ yes $\square$ no
es the submitted balance sheet or depreciation schedule reflect personal property located outside of Maryland? $\square$ yes $\square$ no yes, reconcile it with this return.
as the business disposed of assets or transferred assets in or out of Maryland during 2009? $\square$ yes $\square$ no If yes, complete rm 4C (Disposal and Transfer Reconciliation).

## - PLEASE READ "IMPORTANT REMINDERS" ON PAGE 4 BEFORE SIGNING.

eclare under the penalties of perjury, pursuant to Tax-Property Article 1-201 of the Annotated Code of Maryland, that this n , including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and $f$ is a true, correct and complete return.
IF FIRM, OTHER THAN TAXPAYER, PREPARING THIS RETURN


## MAILING INSTRUCTIONS

Use the address below for:

- originally filed 2010 personal property returns.
- originally filed prior year returns.

State of Maryland
Department of Assessments \& Taxation
Personal Property Division
PO Box 17052
Baltimore, Maryland 21297-1052

- Do not send Certified Mail to this PO Box. See box at right.

Use the address below for:

- US Postal Service Certified Mail.
- all overnight delivery service mail.
- amended returns, correspondence, appeals, applications, etc
- late filing penalty payments.

State of Maryland
Department of Assessments \& Taxation
Personal Property Division
301 W Preston St
Baltimore, Maryland 21201-2395

## IMPORTANT REMINDERS

Rules for 2010 personal property extensions:
Internet extension requests are due by April 15, 2010 and are free of charge.
Paper extension requests are due on or before March 15, 2010 and require a $\$ 20$ processing fee for each entity.
The annual report filing fee is $\$ 300$ for most legal entities. Be sure to enclose the correct fee with the Form 1.
Manufacturing/R\&D application deadline is September 1, 2010. Exception for tax years beginning after June 30, 2009 - an exemption application may be filed within 6 months after the date of the first assessment notice for the taxable year that includes the manufacturing personal property. See instruction 11 for more information. A manufacturing exemption cannot be granted unless a timely application is filed. Once filed, no additional applications are required in subsequent years.
Entities requesting a revised assessment due to other missed exemptions (vehicles, software, charitable organizations, etc.) must file that request within three years of the April 15th date the return was originally due.
Do not prepay late filing penalties or pay personal property taxes to this Department.
Business entities that require a Trader's License must report commercial inventory on line item (2).
This return must be accompanied by Form 4A (Balance Sheet) or latest available balance sheet, and Form 4B (Depreciation Schedule), unless the business does not own any personal property in Maryland. All information on pages 2 and 3 of this report and supporting schedules are held confidential by the Department and are not available for public inspection. Page 1 is public record (Tax-Property Article 2-212).
If you discontinued business prior to January 1,2010 , notify the Department immediately, stating to whom and the date all personal property was sold. If the business is sold on or after January 1,2010 and before July 1,2010, submit statement of sale, including value of personal property, date of sale, name and address of the buyer on or before October 1, 2010.
File the pre-addressed return to ensure proper posting to your account.
This return must be signed by an officer or principal of the business.
Make check for filing fee payable to Department of Assessments and Taxation. Place the Department ID number on the check.
Place the Department ID number on page 1 if the pre-addressed return is not used.

## LATE FILING PENALTY

## DO NOT PAY PENALTIES AT TIME OF FILING RETURN

A business which files an annual return postmarked after the due date of April 15,2010 will receive an initial penalty of $1 / 10$ of one percent of the county assessment, plus interest at the rate of two percent of the initial penalty amount for each 30 days or part thereof that the return is late.

Businesses which fail to file this report will receive estimated assessments which will be twice the estimated value of the personal property owned.

## DEPRECIATION RATE CHART FOR 2010 RETURNS

## ANDARD DEPRECIATION RATE

tegory $\mathrm{A}: 10 \%$ per annum*
property not specifically listed below.
'ECIAL DEPRECIATION RATES (The rates below apply only to the ns specifically listed. Use Category A for other assets.)
tegory B: 20\% per annum*
uinframe computers originally costing $\$ 500,000$ or more.
tegory C: 20\% per annum*
tos (unlicensed), bowling alley equipment, brain scanners, carwash dipment, contractor's heavy equipment (tractors, bulldozers), fax ıchines, hotel, motel, hospital and nursing home furniture and fixtures om and lobby), MRI equipment, mobile telephones, model home nishings, music boxes, outdoor Christmas decorations, outdoor :atre equipment, photocopy equipment, radio and T.V. transmitting uipment, rental pagers, rental soda fountain equipment, self-service indry equipment, stevedore equipment, theatre seats, trucks llicensed), vending machines, $x$-ray equipment.

## Category D: 30\% per annum**

Data processing equipment, canned software.
Category E: $331 / 3 \%$ per annum*
Blinds, carpets, drapes, shades. The following applies to equipment rental companies only: rental stereo and radio equipment, rental televisions, rental video cassette recorders and rental DVDs and video tapes.

## Category F: $50 \%$ per annum*

Pinball machines, rental tuxedos, rental uniforms, video games.
Category G: 5\% per annum*
Boats, ships, vessels, (over 100 feet).
Long-lived assets
Property determined by the Department to have an expected life in excess of 10 years at the time of acquisition shall be depreciated at an annual rate as determined by the Department.

* Subject to a minimum assessment of $25 \%$ of the original cost.
** Subject to a minimum assessment of $10 \%$ of the original cost.

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Subject: Form 990-N E-filing Receipt - IRS Status: Accepted
From: epostcard@urban.org
Date: 14 Apr 2010 11:14:24-0400
To: icg-treasurer@costume.org
Organization: INTERNATIONAL COSTUMERS GUILD INC
EIN: 52-1656188
Submission Type: Form 990-N
Year: 2009
Submission ID: 7800582010104×572240
e-File Postmark: 4/14/2010 10:49:23 AM
Accepted Date: 4/14/2010
The IRS has accepted the e-Postcard described above. Please save this
receipt for your records.
Thank you for filing.
e-Postcard technical support
Phone: 866-255-0654 (toll free)
email:ePostcard@urban.ord
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INTERNATIONAL COSTUMERS GUILD INC
113 Townsend Harbor Rd
Lunenburg, MA 01462-1818

## Information copy. Do not send to IRS.

\(\underset{\substack{Form<br>Departmento f fthe Treasury}}{\mathbf{9 9 0}}\)<br>Form Internal Revenue Service<br>Electronic Notice (e-Postcard)<br>for Tax-Exempt Organizations not Required To File Form 990 or 990-EZ<br>OMB No.<br>- .

A For the 2009 calendar y ear, or tax y ear beginning 1/1/2009, and ending 12/31/2009.

| B Check if applicable Terminated, Out of | C Name of organization: INTERNATIONAL COSTUMERS $\frac{\text { GUILD INC }}{\mathrm{d} / \mathrm{b} / \mathrm{a}:}$ | D Employer Identification Number |
| :---: | :---: | :---: |
| Business |  | 52-1656188 |
|  | \% Jeanine Swick |  |
|  | 113 Townsend Harbor Rd |  |
| normaly \$25,000 or less | Lunenburg, MA, US, 01462-1818 |  |
| E Website: | F Name of Principal Officer: Jeanine Swick |  |
| http://www.costume.org/ | 113 Townsend Harbor Rd |  |
|  | Lunenburg, MA, US, 01462-1818 |  |

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Rev enue laws of the United States. You are required to give us the inf ormation. We need it to ensure that y ou are comply ing with these laws.

The organization is not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Rev enue law. The rules governing the confidentiality of the Form 990-N is covered in Code section 6104.

The time needed to complete and file this form and related schedules will vary depending on indiv idual circumstances. The estimated av erage times is 15 minutes.

Note: This im age is provided for your records only. Do NOT mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

