

**Personal Property Return As of January 1, 2015 Due April 15, 2015**

STATE OF MARYLAND, DEPARTMENT OF ASSESSMENTS AND TAXATION, PERSONAL PROPERTY DIVISION  
 301 West Preston Street, Room 801, Baltimore, Maryland 21201-2395 • www.dat.maryland.gov • (410) 767-1170 • (888) 246-5941 within Maryland

**2015**

**Form 1**  
**Page 1 of 4**

Date Received  
 by Department

CHECK  
 ONE

Type of Business	ID # Prefix	Filing Fee	Type of Business	ID # Prefix	Filing Fee
<input type="checkbox"/> Domestic Stock Corporation (D)	(D)	\$300	<input type="checkbox"/> Domestic Limited Liability Company (W)	(W)	\$300
<input type="checkbox"/> Foreign Stock Corporation (F)	(F)	\$300	<input type="checkbox"/> Foreign Limited Liability Company (Z)	(Z)	\$300
<input checked="" type="checkbox"/> Domestic Non-Stock Corporation (D)	(D)	- 0 -	<input type="checkbox"/> Domestic Limited Partnership (M)	(M)	\$300
<input type="checkbox"/> Foreign Non-Stock Corporation (F)	(F)	- 0 -	<input type="checkbox"/> Foreign Limited Partnership (P)	(P)	\$300
<input type="checkbox"/> Foreign Insurance Corporation (F)	(F)	\$300	<input type="checkbox"/> Domestic Limited Liability Partnership (A)	(A)	\$300
<input type="checkbox"/> Foreign Interstate Corporation (F)	(F)	- 0 -	<input type="checkbox"/> Foreign Limited Liability Partnership (E)	(E)	\$300
<input type="checkbox"/> SDAT Certified Family Farm (A,D,M,W)	(A,D,M,W)	\$100	<input type="checkbox"/> Domestic Statutory Trust (B)	(B)	\$300
<input type="checkbox"/> Real Estate Investment Trust (D)	(D)	\$300	<input type="checkbox"/> Foreign Statutory Trust (S)	(S)	\$300

Name of Business  
 Mailing Address  
 Make Address Corrections Here

International Costumers Guild, INC  
 113 Townsend Harbor Rd  
 Lunenburg, MA 01462

Check here if this is a change of address

DEPARTMENT ID NUMBER ID# PREFIX <input type="checkbox"/> 02910271		FEDERAL EMPLOYER IDENTIFICATION NUMBER 52 - 1656188	
DATE OF INCORPORATION OR FORMATION	STATE OF INCORPORATION OR FORMATION	FEDERAL PRINCIPAL BUSINESS CODE	
TRADING AS NAME		<input type="checkbox"/> Please check here if you want personal property forms mailed to you next year.	

ID # PREFIX  
 02910271  
 Type or Print Department ID Number Here

INCLUDE DEPARTMENT ID NUMBER ON CHECK  
 PLEASE STAPLE CHECK HERE

**SECTION I**

- A. Is any business conducted in Maryland? no Date began: \_\_\_\_\_  
(Yes or No)
- B. Nature of business conducted in Maryland: none
- C. Does the business own, lease or use personal property located in Maryland? no If No, skip SECTION II.  
(Yes or No)

**ONLY CORPORATIONS COMPLETE ITEM D**

D. Names and addresses of officers and names of directors (type or print):

OFFICERS	
Names	Addresses
President <u>Phil Gust</u>	<u>86 Inyo Pl, Redwood City, CA 94061</u>
Vice-President <u>Jackie Bowin</u>	<u>76 Inchcliffe Dr, Gates Ferry, CT 06335</u>
Secretary <u>Kathe Gust</u>	<u>86 Inyo Pl, Redwood City, CA 94061</u>
Treasurer <u>Jeanine Swick</u>	<u>113 Towndend Harbor Rd, Lunenburg, MA 01462</u>

DIRECTORS	
Names	Names
<u>Henry Osier</u>	<u>Pierre Pettinger</u>
<u>Elaine Sims</u>	<u>Judy Mitchell</u>
<u>Bruce Mai</u>	<u>Byron Connell</u>
<u>Ann Hamilton</u>	<u>Tonya Adolfson</u>

**BUSINESS TANGIBLE PERSONAL PROPERTY LOCATED IN MARYLAND**

EACH QUESTION MUST BE ANSWERED—SEE INSTRUCTIONS

ROUND CENTS TO THE NEAREST WHOLE DOLLAR

**2015**

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**SECTION II**

**A. IMPORTANT:** Show exact location of all personal property owned and used in the State of Maryland, including county, town, and street address (PO Boxes are not acceptable). This assures proper distribution of assessments. If property is located in two or more jurisdictions, provide breakdown by locations by completing additional copies of Section II for each location.

Check here if this location has changed from the 2014 return.

(Address, Number and Street) \_\_\_\_\_ (Zip Code) \_\_\_\_\_

(County) \_\_\_\_\_

(Incorporated Town) \_\_\_\_\_

Is the property located inside the limits of an incorporated town? \_\_\_\_\_ (Yes or No)

**Note:** If all of the personal property of this business is located entirely in the following exempt counties: Frederick, Garrett, Kent, Queen Anne's, or Talbot, you may be eligible to skip the remainder of Section II. Refer to Specific Instructions, Section II, A for more information.

① **Furniture, fixtures, tools, machinery and equipment not used for manufacturing or research and development.** State the original cost of the property by year of acquisition and category of property as described in the Depreciation Rate Chart on page 4. Include all fully depreciated property and property expensed under IRS rules.

Columns B through G require an explanation of the type of property being reported. Use the lines provided below. If additional space is needed, provide a supplemental schedule. Failure to explain the type of property will result in the property being treated as Category A property (see instructions for example). Refer to the 2015 Depreciation Rate Chart on page 4 for computer equipment rates for categories B and D.

ORIGINAL COST BY YEAR OF ACQUISITION							
	SPECIAL DEPRECIATION RATES (SEE PAGE 4)						TOTAL COST
	A	B	C	D	E	F	
2014							0
2013							0
2012							0
2011							0
2010							0
2009							0
2008							0
2007 and prior							0
TOTAL COST COLUMNS A-G →							0

DESCRIBE B through G PROPERTY HERE: none

② **Commercial Inventory.** Furnish an average of 12 monthly inventory values taken in Maryland during 2014 at cost or market value of merchandise and stock in trade. Include products manufactured by the business and held for retail sale and inventory held on consignment. (Do not include raw materials or supplies used in manufacturing.) Note: LIFO prohibited in computing inventory value.

Average Commercial Inventory \_\_\_\_\_ Furnish from the latest Maryland Income Tax return:

\$ \_\_\_\_\_ Opening Inventory - date \_\_\_\_\_ amount \$ 0.00

Closing Inventory - date \_\_\_\_\_ amount \$ 0.00

**Note:** Businesses that need a Trader's License must report commercial inventory here.

③ **Supplies.** Furnish the average cost of consumable items not held for sale (e.g., contractor's supplies, office supplies, etc.).

Average Cost \_\_\_\_\_

\$ 0.00

④ **Manufacturing/Research and Development (R&D) Inventory.** Furnish an average of 12 monthly inventory values taken in Maryland during 2014 at cost or market value of raw materials, supplies, goods in process and finished products used in and resulting from manufacturing/R&D by the business. (Do not include manufactured products held for retail sale.)

Average Manufacturing/R&D Inventory \_\_\_\_\_ Furnish from the latest Maryland Income Tax return:

\$ 0.00 Opening Inventory - date \_\_\_\_\_ amount \$ 0.00

Closing Inventory - date \_\_\_\_\_ amount \$ 0.00

5 Tools, machinery and equipment used for manufacturing or research and development: State the original cost of the property by year of acquisition. Include all fully depreciated property and property expensed under IRS rules.

If the property is located in a taxable jurisdiction, a detailed schedule by depreciation category should be included to take advantage of higher depreciation allowances.

Table with 4 columns: Year (2014, 2013, 2012, 2011), Description, and Year (2010, 2009, 2008, 2007 and prior).

TOTAL COST \$ 0

6 Vehicles with Interchangeable Registration (dealer, recycler, finance company, special mobile equipment, and transporter plates) and unregistered vehicles should be reported here. See specific instructions.

Table with 4 columns: Year (2014, 2013), Description, and Year (2012, 2011 and prior).

TOTAL COST \$ 0

7 Non-farming livestock \$ (Book Value) \$ (Market Value)

8 Other personal property Total Cost \$0

9 Property owned by others and used or held by the business as lessee or otherwise. Total Cost \$0

10 Property owned by the business but used or held by others as lessee or otherwise. Total Cost \$0

SECTION III This Section must be completed.

A. Total Gross Sales, or amount of business transacted during 2014 in Maryland: \$ 00.00
If the business has sales in Maryland and does not report any personal property, explain how the business is conducted without personal property.

B. If the business operates on a fiscal year, state beginning and ending dates: Jan 1 to Dec 31

C. If this is the business' first Maryland personal property return, state whether or not it succeeds an established business and give name:

- D. Does the business own any fully depreciated and/or expensed personal property located in Maryland?
E. Does the submitted balance sheet or depreciation schedule reflect personal property located outside of Maryland?
F. Has the business disposed of assets or transferred assets in or out of Maryland during 2014?

PLEASE READ "IMPORTANT REMINDERS" ON PAGE 4 BEFORE SIGNING

I declare under the penalties of perjury, pursuant to Tax-Property Article 1-201 of the Annotated Code of Maryland, that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.

NAME OF FIRM, OTHER THAN TAXPAYER, PREPARING THIS RETURN

Jeanine Swick, Treasurer
PRINT OR TYPE NAME OF CORPORATE OFFICER OR PRINCIPAL OF OTHER ENTITY TITLE

X SIGNATURE OF PREPARER DATE

X SIGNATURE OF CORPORATE OFFICER OR PRINCIPAL DATE 2-13-19

PREPARER'S PHONE NUMBER E-MAIL ADDRESS

508-981-5194 icg-treasurer@costume.org
BUSINESS PHONE NUMBER E-MAIL ADDRESS

**MAILING INSTRUCTIONS**

**Use the address below for:**

- originally filed 2015 personal property returns.
- originally filed prior year returns.

State of Maryland  
 Department of Assessments & Taxation  
 Personal Property Division  
 PO Box 17052  
 Baltimore, Maryland 21297-1052

- **Do not send Certified Mail to this PO Box. See box at right.**

**Use the address below for:**

- US Postal Service Certified Mail.
- all overnight delivery service mail.
- amended returns, correspondence, appeals, applications, etc.
- late filing penalty payments.

State of Maryland  
 Department of Assessments & Taxation  
 Personal Property Division  
 301 W Preston St  
 Baltimore, Maryland 21201-2395

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**IMPORTANT REMINDERS**

- Rules for 2015 personal property extensions:  
 Internet extension requests are due by April 15, 2015 and are free of charge.  
 Paper extension requests are due on or before March 16, 2015 and require a \$20 processing fee for each entity.
- **The annual report filing fee is \$300 for most legal entities. Be sure to enclose the correct fee with the Form 1.**
- **Manufacturing/R&D application deadline is September 1, 2015. Exception for tax years beginning after June 30, 2009 - an exemption application may be filed within 6 months after the date of the first assessment notice for the taxable year that includes the manufacturing personal property. See instruction 11 for more information.** A manufacturing exemption cannot be granted unless a timely application is filed. Once filed, no additional applications are required in subsequent years.
- Entities requesting a revised assessment due to other **missed exemptions** (vehicles, software, charitable organizations, etc.) must file that request within three years of the April 15th date the return was originally due.
- Do not prepay late filing penalties or pay personal property taxes to this Department.
- Business entities that require a Trader's License **must** report commercial inventory on line item ②.
- This return **must be accompanied by Form 4A (Balance Sheet) or latest available balance sheet, and Form 4B (Depreciation Schedule)**, unless the business does not own any personal property in Maryland. All information on pages 2 and 3 of this report and supporting schedules are held confidential by the Department and are not available for public inspection. Page 1 is public record (Tax-Property Article 2-212).
- If you discontinued business prior to January 1, 2015, notify the Department immediately, stating to whom and the date all personal property was sold. If the business is sold **on or after January 1, 2015 and before July 1, 2015**, submit statement of sale, including value of personal property, date of sale, name and address of the buyer on or before October 1, 2015.
- File the pre-addressed return to ensure proper posting to your account.
- **This return must be signed by an officer or principal of the business.**
- Make check for filing fee payable to Department of Assessments and Taxation. Place the Department ID number on the check.
- Place the Department ID number on page 1 if the pre-addressed return is not used.

**LATE FILING PENALTY**

**DO NOT PAY PENALTIES AT TIME OF FILING RETURN**

- A business which files an annual return postmarked after the due date of April 15, 2015 will receive an initial penalty of 1/10 of one percent of the county assessment, plus interest at the rate of two percent of the initial penalty amount for each 30 days or part thereof that the return is late.
- Businesses which fail to file this report will receive estimated assessments which will be twice the estimated value of the personal property owned.

**DEPRECIATION RATE CHART FOR 2015 RETURNS**

**STANDARD DEPRECIATION RATE**

**Category A: 10% per annum\***

All property not specifically listed below.

**SPECIAL DEPRECIATION RATES** (The rates below apply only to the items specifically listed. Use Category A for other assets.)

**Category B: 20% per annum\***

Mainframe computers originally costing \$500,000 or more.

**Category C: 20% per annum\***

Autos (unlicensed), bowling alley equipment, brain scanners, carwash equipment, contractor's heavy equipment (tractors, bulldozers), fax machines, hotel, motel, hospital and nursing home furniture and fixtures (room and lobby), MRI equipment, mobile telephones, model home furnishings, music boxes, outdoor Christmas decorations, outdoor theatre equipment, photocopy equipment, radio and T.V. transmitting equipment, rental pagers, rental soda fountain equipment, self-service laundry equipment, stevedore equipment, theatre seats, trucks (unlicensed), vending machines, x-ray equipment.

**Category D: 30% per annum\*\***

Data processing equipment, canned software.

**Category E: 33 1/3% per annum\***

Blinds, carpets, drapes, shades. The following applies to equipment rental companies only: rental stereo and radio equipment, rental televisions, rental video cassette recorders and rental DVDs and video tapes.

**Category F: 50% per annum\***

Pinball machines, rental tuxedos, rental uniforms, video games.

**Category G: 5% per annum\***

Boats, ships, vessels, (over 100 feet).

**Long-lived assets**

Property determined by the Department to have an expected life in excess of 10 years at the time of acquisition shall be depreciated at an annual rate as determined by the Department.

\* Subject to a minimum assessment of 25% of the original cost.

\*\* Subject to a minimum assessment of 10% of the original cost.

**DATE OF ASSESSMENT NOTIFICATION**

**OFFICE USE ONLY**

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