

Personal Property Return
As of January 1, 2004
Due April 15, 2004

2004

Form 1
Page 1 of 4

Type of Corporation	ID # Prefix	Filing Fee	Type of Other Business Entity	ID # Prefix	Filing Fee
<input type="checkbox"/> Domestic Stock	(D)	\$300	<input type="checkbox"/> Domestic Limited Liability Company	(W)	\$300
<input type="checkbox"/> Foreign Stock	(F)	\$300	<input type="checkbox"/> Foreign Limited Liability Company	(Z)	\$300
<input checked="" type="checkbox"/> Domestic Non-Stock	(D)	- 0 -	<input type="checkbox"/> Domestic Limited Partnership	(M)	\$300
<input type="checkbox"/> Foreign Non-Stock	(F)	- 0 -	<input type="checkbox"/> Foreign Limited Partnership	(P)	\$300
<input type="checkbox"/> Foreign Insurance	(F)	- 0 -	<input type="checkbox"/> Domestic Limited Liability Partnership	(A)	\$300
<input type="checkbox"/> Foreign Interstate	(F)	- 0 -	<input type="checkbox"/> Foreign Limited Liability Partnership	(E)	\$300
			<input type="checkbox"/> Business Trust	(B)	- 0 -
			<input type="checkbox"/> Real Estate Investment Trust	(D)	\$300

CHECK ONE

Date Received
by Department

Make Address Corrections Here →

Name of Business
Mailing Address

Check here if this is a change of address

INTERNATIONAL CUSTOMERS' GUILD, Inc
c/o DORA BUCK
85 W. McCLELLAN AVE.
LIVINGSTON, NJ 07039

Type or Print Department ID Number Here
ID # PREFIX

DEPARTMENT ID NUMBER ID# PREFIX D 02910271		FEDERAL EMPLOYER IDENTIFICATION NUMBER 521656188	
DATE OF INCORPORATION OR FORMATION NOVEMBER 28, 1989	STATE OF INCORPORATION OR FORMATION MARYLAND	FEDERAL PRINCIPAL BUSINESS CODE	
TRADING AS NAME		<input type="checkbox"/> Check here if you use a preparer and do not want personal property forms mailed to you next year.	

SECTION I

- A. Is any business conducted in Maryland? NO Date began: _____
(Yes or No)
- B. Nature of business conducted in Maryland: None
- C. Does the business own, lease or use personal property located in Maryland? NO If No, skip SECTION II.
(Yes or No)

ONLY CORPORATIONS COMPLETE ITEMS D AND E BELOW

- D. Does the charter of the corporation authorize the issuance of capital stock? NO If yes, include \$300 Filing Fee.
(Yes or No)
- E. Names and addresses of officers and names of directors (type or print):

OFFICERS	
Names	Addresses
President <u>CARL MAI</u>	<u>85 W. McCLELLAN AVE LIVINGSTON NJ</u>
Vice-President <u>Dora Mai</u>	<u>7835 Milan University City, MO 63130 0703</u>
Secretary <u>Dana MacDermott</u>	<u>2801 Ashby Ave Berkeley CA 94705</u>
Treasurer <u>Dora Buck</u>	<u>85 W. McClellan Ave Livingston, NJ 07035</u>
DIRECTORS	
Names	Names
<u>Francis Burns</u>	<u>Dina Flockhart</u>
<u>Darla Kruger</u>	<u>Bruce Mai</u>
<u>Ann Stevens</u>	<u>Eileen Capes</u>
<u>Tony Dunn</u>	<u>Vicki Glover</u>

BUSINESS TANGIBLE PERSONAL PROPERTY LOCATED IN MARYLAND

EACH QUESTION MUST BE ANSWERED—SEE INSTRUCTIONS

ROUND CENTS TO THE NEAREST WHOLE DOLLAR

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SECTION II

A. IMPORTANT: Show exact location of all personal property owned and used in the State of Maryland, including county, town, and street address (P.O. Boxes are not acceptable). This assures proper distribution of assessments. If property is located in two or more jurisdictions, provide breakdown by locations by completing additional copies of Section II for each location.

(County)

(Address, Number and Street)
(Zip Code)

Check here if this location has changed from the 2003 return
Is the property located inside the limits of an incorporated town? _____
(Yes or No)

(Incorporated Town)

Note: If all of the personal property of this business is located entirely in the following four exempt counties: Frederick, Kent, Queen Anne's, or Talbot, you may be eligible to skip the remainder of Section II. Refer to Specific Instructions, Section II, A for more information.

① **Furniture, fixtures, tools, machinery and equipment not used for manufacturing or research and development.** State the original cost of the property by year of acquisition and category of property as described in the Depreciation Rate Chart on page 4. Include all fully depreciated property and property expensed under IRS rules.

Columns B through G require an explanation of the type of property being reported. Use the lines provided below. If additional space is needed, provide a supplemental schedule. Failure to explain the type of property will result in the property being treated as Category A property (see instructions for example). **Refer to the 2004 Depreciation Rate Chart on page 4 for computer equipment rates for categories B and D.**

ORIGINAL COST BY YEAR OF ACQUISITION								
	SPECIAL DEPRECIATION RATES (SEE PAGE 4)							TOTAL COST
	A	B	C	D	E	F	G	
2003								
2002								
2001								
2000								
1999								
1998								
1997								
1996 and prior								
TOTAL COST COLUMNS A-G →								

DESCRIBE **B** through **G** PROPERTY HERE:

② **Commercial Inventory.** Furnish an average of 12 monthly inventory values taken in Maryland during 2003 at cost or market value of merchandise and stock in trade. Include products manufactured by the business and held for retail sale and inventory held on consignment. (Do not include raw materials or supplies used in manufacturing.) Note: LIFO prohibited in computing inventory value.

Average Commercial Inventory	Furnish from the latest Maryland Income Tax return:
\$ _____	Opening Inventory - date _____ amount \$ _____
	Closing Inventory - date _____ amount \$ _____

Note: Businesses that need a Trader's License must report commercial inventory here.

③ **Supplies.** Furnish the average cost of consumable items not held for sale (e.g., contractor's supplies, office supplies, etc.).

Average Cost

\$ _____

④ **Manufacturing/Research and Development (R&D) Inventory.** Furnish an average of 12 monthly inventory values taken in Maryland during 2003 at cost or market value of raw materials, supplies, goods in process and finished products used in and resulting from manufacturing/R&D by the business. (Do not include manufactured products held for retail sale.)

Average Manufacturing/R&D Inventory	Furnish from the latest Maryland Income Tax return:
\$ _____	Opening Inventory - date _____ amount \$ _____
	Closing Inventory - date _____ amount \$ _____

5 Tools, machinery and equipment used for manufacturing or research and development: State the original cost of the property by year of acquisition. Include all fully depreciated property and property expensed under IRS rules. If this business is engaged in manufacturing / R&D, and is claiming such an exemption for the first time, a manufacturing / R&D exemption application must be submitted on or before September 1, 2004 before an exemption can be granted. Contact the Department or visit www.dat.state.md.us for an application. If the property is located in a taxable jurisdiction, a detailed schedule by depreciation category should be included to take advantage of higher depreciation allowances.

Table with 4 columns: Year (2003, 2002, 2001, 2000), Description (1999, 1998, 1997, 1996 and prior), and empty cells for cost.

TOTAL COST \$ []

6 Vehicles with Interchangeable Registration (dealer, recycler, finance company, special mobile equipment, and transporter plates) and unregistered vehicles should be reported here. See specific instructions.

Table with 4 columns: Year (2003, 2002), Description (2001, 2000 and prior), and empty cells for cost.

TOTAL COST \$ []

7 Non-farming livestock \$ [] (Book Value) \$ [] (Market Value)

\$ []

8 Other personal property Total Cost \$ [] File separate schedule giving a description of property, original cost and the date of acquisition.

\$ []

9 Property owned by others and used or held by the business as lessee or otherwise. Total Cost \$ [] File separate schedule showing names and addresses of owners, lease number, description of property, installation date and separate cost in each case.

\$ []

10 Property owned by the business but used or held by others as lessee or otherwise. Total Cost \$ [] File separate schedule showing names and addresses of lessees, lease number, description of property, installation date and original cost by year of acquisition for each location. Schedule should group leases by county where the property is located. Manufacturer lessors should submit the retail selling price of the property not the manufacturing cost.

SECTION III This Section must be completed.

A. Total Gross Sales, or amount of business transacted during 2003 in Maryland: \$ NONE If the business has sales in Maryland and does not report any personal property, explain how the business is conducted without personal property. If the business is using the personal property of another business, provide the name and address of that business.

B. If the business operates on a fiscal year, state beginning and ending dates: CALENDAR YEAR

C. If this is the business' first Maryland personal property return, state whether or not it succeeds an established business and give name: []

D. Does the business own any fully depreciated and/or expensed personal property located in Maryland? [] yes [x] no If yes, is that property reported on this return? [] yes [] no

E. Does the submitted balance sheet or depreciation schedule reflect personal property located outside of Maryland? [] yes [x] no If yes, reconcile it with this return.

F. Has the business disposed of assets or transferred assets in or out of Maryland during 2003? [] yes [x] no If yes, complete Form 4C (Disposal and Transfer Reconciliation).

PLEASE READ "IMPORTANT REMINDERS" ON PAGE 4 BEFORE SIGNING

I declare under the penalties of perjury, pursuant to Tax-Property Article 1-201 of the Annotated Code of Maryland, that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.

NAME OF FIRM, OTHER THAN TAXPAYER, PREPARING THIS RETURN

DORA BUCK PRINT OR TYPE NAME OF CORPORATE OFFICER OR PRINCIPAL OF OTHER ENTITY TITLE TREASURER

X SIGNATURE OF PREPARER DATE

X [Signature] SIGNATURE OF CORPORATE OFFICER OR PRINCIPAL 8-16-04 DATE

PREPARER'S PHONE NUMBER E-MAIL ADDRESS

(973) 994-3162 BUSINESS PHONE NUMBER E-MAIL ADDRESS

IMPORTANT REMINDERS

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- The annual report filing fee is now \$300 for most legal entities. Be sure to enclose the correct fee with the Form 1.
- The automated telephone extension option is no longer available. Use the Department's web extension system for all requests.
- **Manufacturing/R&D application** deadline is September 1, 2004. A manufacturing exemption cannot be granted unless a timely application is filed. Once filed, no additional applications are required in subsequent years.
- Entities requesting a revised assessment due to other **missed exemptions** (vehicles, software, charitable organizations, etc.) must file that request within three years of the April 15th date the return was originally due.
- Do not prepay late filing penalties.
- Business entities that require a Trader's License must report commercial inventory on line item ②.
- This return must be accompanied by Form 4A (Balance Sheet) or latest available balance sheet, and Form 4B (Depreciation Schedule), unless the business does not own any personal property in Maryland. All information on pages 2 and 3 of this report and supporting schedules are held confidential by the Department and are not available for public inspection. Page 1 is public record (Tax-Property Article 2-212).
- If you discontinued business prior to January 1, 2004, notify the Department immediately, stating to whom and the date all personal property was sold. If the business is sold on or after January 1, 2004 and before July 1, 2004, submit statement of sale, including value of personal property, date of sale, name and address of the buyer on or before October 1, 2004.
- File the pre-addressed return to ensure proper posting to your account.
- This return must be signed by an officer or principal of the business.
- Make check for filing fee payable to Department of Assessments and Taxation. Place the Department ID number on the check.
- Place the Department ID number on page 1 if the pre-addressed return is not used.

**LATE FILING PENALTY
DO NOT PAY PENALTIES AT TIME OF FILING RETURN**

- A business which files an annual return postmarked after the due date of April 15, 2004 will receive an initial penalty of 1/10 of one percent of the county assessment, plus interest at the rate of two percent of the initial penalty amount for each 30 days or part thereof that the return is late.
- Businesses which fail to file this report will receive estimated assessments which will be twice the estimated value of the personal property owned. In addition, failure to file this report will result in forfeiture of the charter or qualification of the corporation or other business entity.

DEPRECIATION RATE CHART FOR 2004 RETURNS

STANDARD DEPRECIATION RATE

Category A: 10% per annum*

All property not specifically listed below.

SPECIAL DEPRECIATION RATES (The rates below apply only to the items specifically listed. Use Category A for other assets.)

Category B: 20% per annum*

Mainframe computers originally costing \$500,000 or more.

Category C: 20% per annum*

Autos (unlicensed), bowling alley equipment, brain scanners, carwash equipment, contractor's heavy equipment (tractors, bulldozers), fax machines, hotel, motel, hospital and nursing home furniture and fixtures (room and lobby), MRI equipment, mobile telephones, model home furnishings, music boxes, outdoor Christmas decorations, outdoor theatre equipment, photocopy equipment, radio and T.V. transmitting equipment, rental pagers, rental soda fountain equipment, self-service laundry equipment, stevedore equipment, theatre seats, trucks (unlicensed), vending machines, x-ray equipment.

Category D: 30% per annum**

Data processing equipment, canned software.

Category E: 33 1/3% per annum*

Blinds, carpets, drapes, shades. The following applies to equipment rental companies only: rental stereo and radio equipment, rental televisions, rental video cassette recorders and rental video tapes.

Category F: 50% per annum*

Pinball machines, rental tuxedos, rental uniforms, video games.

Category G: 5% per annum*

Boats, ships, vessels, (over 100 feet).

Long-lived assets

Property determined by the Department to have an expected life in excess of 10 years at the time of acquisition shall be depreciated at an annual rate as determined by the Department.

* Subject to a minimum assessment of 25% of the original cost.
** Subject to a minimum assessment of 10% of the original cost.

DATE OF ASSESSMENT NOTIFICATION

OFFICE USE ONLY

