

May 11, 2011

BOD

9:00 Ann Catelli convened meeting

Roll Call:

Ann Catelli – President

Jeanine Swick – Treasurer

Aurora Celeste – Silicon Web, Recording Secretary

Pierre Pettinger – Parliamentarian

Bruce Mai – St. Louis CG

Michael Bruno – DCCS

Janice Dallas – Northern Lights CG

Henry Osier – ACG

Byron Connell – NJ/NYCG

Vicky Assarattanakul – MACS

Kevin Roche – SiW

Rob Himmelsbach – GDVCG

Ros Lyn Jeppesen – SiW

Randall Whitlock – SWCG

Business:

9:02 - Board in Recess until 10:00

General Meeting

10:02 Ann Catelli convened meeting

Roll Call:

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Validation of proxies, roll call
Minutes of last meeting – online

Henry Osier, ACG – move to dispense with reading of the minutes
Rob Himmelsbach, ACG – second
Objections – no

Andy Trembly , Silicon Web - move that we accept the minutes as published
Kathleen Gust – Silicon Web - second
Objections - no

Reports

Officers:

Ann Catelli – President – state of the corporation is pretty darn good. Phil cleaned up Standing Rules issues, can be read on ICG-BOD list. In black due to Phillip’s work on newsletter, e-newsletter a success.

Phillip Gust – VP – Present.

Jeanine Swick – Treasurer – We have monies. Budget is online. Income \$2,211.71 so far this year, Expenses \$72.47 so far. Anne Davenport donated what she would have spent at CC since she couldn’t attend. Membership – 456 primary members, 29 multiple chapter, total chapter count 485. Minnesota biggest, 93 members. New contact from Utah, possibly coming back.

Bruce Mai, SLCG – how compare to last year

Jeanine Swick, Treasurer – 331 last year.

Jan Price – Corresponding Secretary – not present, no report

Jackie Bowin/Aurora Celeste – Recording Secretary – Minutes online.

Pierre Pettinger – Parliamentarian – Thanks to Phil clarified Standing Rules, all online.

Carole Parker – SiW, can Standing Rules cleanup be done without a vote of the Board?

Pierre Pettinger – Parliamentarian, You can change grammatical errors without vote, but to realign words needs a vote. Ask Pierre if you found something.

Byron Connell – NJ/NY, Can we publicly thank Phil?

Henry Osier – ACG, Second implied motion

Objections – No

Bruce Mai – Asst. Archivist – Past year has been busy, video of almost complete NorWesCon for 20 years, need south, west, and upper east coast. Sourced old videos on Ebay, added “What is Costume Con” to the YouTube channel, 750~ish views so far. Gallery has most activity, has migrated to new host and got software upgrades then moved back again, Thanks to Phil for managing the migration. Made significant photo acquisitions including Forry’s original costume, slides from 50’s, 60’s and 70’s. Loaned slides 1970’s conventions. Concentrating on getting stuff on gallery, including Pettinger and Denise Gerardau collection, will upload more videos and road shows as often as possible (CC and maybe Worldcon). Generous donation from CC22 of \$1500.

Committees:

Jeanine Swick – Budget and Finance – Looking for a committee and treasurer in training. Quickbooks or Quicken knowledge would be nice.

Byron Connel – NJ/NY – Standing Rules set who needs to be on committee, can that be read?

Pierre Pettinger – Parliamentarian – Non-board member as chair, at least treasurer and two non-board members as committee (paraphrased). Need to volunteer to President for appointment.

Bruce Mai – SLCG – Can call go on BoD and ICG list?

Jeanine Swick – Yes.

Patrick O'Connor - Publications - not present, read by Carole Parker, Editorial Board Member
Editorial Board: Betsy Delaney, Philip Gust, Patrick O'Connor, Carole Parker, Jeanine Swick, and Randall Whitlock.

Current editor, Patrick O'Conner, is stepping down as editor but will continue on the editorial board. We need a new editor and assistant editor, a newly created position. Until these positions are filled, members of the Editorial Board will edit the ICG Newsletter for the next four (4) months. If no one is found, then the president may assign a new editor. Sixteen (16) members subscribe to the print edition, which costs \$1 per person per edition for postage, stamps, printing, and ink. The online version uses Mailchimp, with notifications sent by Phil Gust to 385 subscribers, of which just under half opened e-mail (trackable, some emails cannot be tracked), and 182 opened the newsletter.

Nora Mai – Fundraising – not present, no information

Andy Trembly – ICG Guidelines – no new activity, President can dismiss or hold in reserve

Nora Mai – Archives Online – see previous archives report.

Jan Price – T-chapter – Nothing to report, no members.

Kelli Lynch – PR Committee – not present, no report.

Philip Gust – Technology Committee –

Members –

Philip Gust
Bruce Mai
Patrick O'Connor
Carole Parker
Pierre Pettinger
Jeanine Swick
Susan Toker

Webmaster (acting): Philip Gust
Assistant webmaster: Carole Parker
Assistant webmaster: Susan Toker
Gallery Administrator: Bruce Mai

Website: <http://www.costumers.org>
Hosting: 1and1.com (\$150/year)
Yahoo Group: ICG-TW
Gallery software: Menalto Gallery2 (free, hosted at 1&1)
Bulk email: MailChimp.com (free)

ICG Website

The website is maintained by the acting webmaster and two assistant webmasters. Susan Toker continues to maintain the upcoming conventions calendar and perform over-all maintenance of the site. Carole Parker recently joined the team and is responsible for maintaining the ICG documents and records online.

In addition to proactively finding upcoming conventions, Susan receives requests by conventions to be listed on our site. Web statistics show that in the last year, the upcoming conventions page received over 15,000 non-crawler hits, more than any other landing page on the website except the home page.

Carole recently updated the Standing Rules to reflect the six amendments recently approved by the BOD. This was a very complex task that also required adding change notations from past versions.

Phil maintained the the newsletter pages, brought the ICG budget, meeting minutes, and news archives up to date, and worked with the Gallery Administrator on hosting issues.

Planned Improvements

Susan is undertaking a project to add a page listing every ICG president, including name, term(s) of office, plus a photo and bio where available. Susan will use a combination of sources including past newsletters, "wayback machine" history of the ICG website, the ICG archives, and first-person sources.

Carole and Susan are also planning a technical project this summer to make our website correspond to modern web browser standards, with a goal of passing the stringent World-Wide Web consortium automated standards tests.

Philip is working with the GEL administrator to create a series of pages documenting the GEL process and chapter requirements, and displaying IRS required records for each chapter that participates in ICG's GEL letter. This work will be completed over the summer.

ICG Gallery

Just over a year ago, we moved the ICG Gallery to a small company who hosts Gallery2 photo albums. Before that, ICG hosted the Gallery on our own website. We moved it to reduce the amount of technical expertise required by ICG, and because our instance had become unstable and unreliable. We were recently informed that the company could no longer host our Gallery instance because we use features that no longer work with the latest software.

Working with the hosting company, Phil recently reinstalled a version of the Gallery2 software that supports the features we rely on and brought the ICG Gallery back onto our website. This is a short-term solution. Together with the Gallery administrator and Archivist, we will continue to evaluate options for externally hosting the ICG Gallery.

The main page of the ICG Gallery received over 12,000 non-crawler hits in the last year.

Recruiting

The Technology and Web Committee asks members for help to recruit for the position of webmaster. The position's primary responsibility is to maintain the ICG website and its content, and to recruit and coordinate the work of assistant webmasters. Basic knowledge of creating and editing HTML pages, and simple image editing is important. Past experience with designing and maintaining a personal website or one for a non-profit organization is very useful.

Old Business

Philip Gust – Website – up to date, all documentation should be there. Costs \$150~ish per year. Likely no moving within the next year.

Carole Parker, Silicon Web – is \$150 per year?

Philip Gust, Website - Yes

GEL Status, Bruce MacDermott, Administrator – form filed 90 day before end of fiscal year, can take additional chapters if any want to be included except Greater Columbia (because they are incorporated) and FFA (because they are Canadian and don't pay US taxes). List of requirements sent to chapters. Working on getting info on website, so it is easier for members to understand and go through the process. Chapters must meet Bruce's requirements now, no need to deal with IRS.

Byron Connell, NJ/NY – What is the deadline to add a chapter?

Bruce MacDermott, Administrator – End of July.

Standards for International Status Committee – Kelli Lynch, not present, no report.

New Business

Bruce MacDermott, Silicon Web – I am concerned about Yahoo and Yahoo Groups, may not survive. Should we look into migrating?

Steve Swope, SLCG – move to move to committee of the whole for discussion

Byron Connell, NJ/NY – second

Objections – no

Lead - Andy Trembly, leader

Committee of the whole rises, reports: would like to refer issue of Yahoo's continuing existence to the technology committee and would encourage the Technology committee to plan for a backup and migration strategy and share that information with the chapters. Some chapters may require assistance of Technology committee.

Bruce Mai – SLCG – Pat and Peggy Kennedy Memorial Library got a generous donation from CC22, wants to buy new equipment. Have bought a backup media player, Pierre also uses own equipment. Need a new projector, cost around \$600.

Steve Swope – SLCG – Move that archive committee be authorized to purchase a projector to show their videos

Andy Trembly – point of information – what funds would be used?

Pierre Pettinger – out of archive funds with donation money.

Dana MacDermott, Silicon Web – second
Objections – no

Officer Nominations

New proposed slate:

Phillip Gust – President
Aurora Celeste – VP
Jeanine Swick – Treasurer
Jan Price – Corresponding Secretary
No Candidate – Recording Secretary

Nominations from the floor – Kathleen Gust, Silicon Web – nominate self

Rob Himmelsbach, Delaware Valley – move to accept the slate of officers as presented
Kevin Roche – Silicon Web – second
No Objections

Accept the slate as submitted.
23 Aye / 0 Nay / 0 Abstain – passed

Kevin Roche – SiW – motion to adjourn to Executive Board Meeting
Steve Swope – SLCG – second
Aye/Nay/Abstain – passed

BOD

Kevin Roche – SiW – move to validate findings of general meeting
Henry Osier – ACG – second
Aye/Nay/Abstain – passed

Byron Connell, NJ/NY– move to adjourn
Henry Osier – ACG – second
Aye/Nay/Abstain – passed 11:54